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FOR IMMEDIATE RELEASE  
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## City of Castle Hills – FY 2021 Budget Workshops

CASTLE HILLS, Texas – The City of Castle Hill’s City Council approved the FY 2021 Budget Calendar on June 9, 2020. The FY 2021 Budget Calendar is now available on the City website. The FY 2021 budget meetings/workshops will begin July 9, 2020 at 6:30 p.m. continue through September. The adoption of the tax rate and annual budget is scheduled to occur September 15, 2020. Citizens are welcome to attend in person or have the option to utilize teleconference and/or video conferencing ([Zoom](#)) to provide input. Below are the date/times for the FY 2021 Budget Calendar:

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### CITY OF CASTLE HILLS

#### BUDGET CALENDAR FOR FY 2021 BUDGET

##### 2020

15-30 April Appraisal District	Receive preliminary Estimate of 2019 appraised values from Bexar
15- 25 June Requirements	Budget Kick Off with Departments - Goals, Objectives, Capital
<b>Tuesday 09 June</b>	<b><u>6:30 PM</u> Regular Council Meeting</b> <ul style="list-style-type: none"><li>- Budget Calendar Accepted</li></ul>
1-8 July	Staff Prepares Revenues for Preliminary Budget
<b>Thursday 9 July</b>	<b><u>6:30 PM</u> Special Council – 1<sup>st</sup> Budget Workshop</b> <ul style="list-style-type: none"><li>- Preliminary Revenues</li><li>- Council Budget Guidance</li></ul>
<b>Tuesday 21 July</b>	<b><u>6:30 PM</u> Special Council Meeting 2<sup>nd</sup> Budget Workshop</b> <ul style="list-style-type: none"><li>- Fire Department</li><li>- Public Works (Streets &amp; Sanitation)</li></ul>
<b>Thursday 23 July</b>	<b><u>6:30 PM</u> Special Council Meeting 3<sup>rd</sup> Budget Workshop</b>

- Administration
  - Court
  - Police Department
- ~ 25 July                      Bexar County Appraisal District Provides - Certified Tax Roll; pass to Council
- ~ July 27 - 2 August              Bexar County Tax Assessor Collector Calculates Effective and Roll Back Rates
- Thursday 6 August              6:30 PM    Special Council Meeting – 4<sup>th</sup> Budget Workshop -**
- City Manager Submits Proposed FY 2021 Budget (No Council action)
  - Receive No-New-Revenue and Voter-Approval Tax Rate Calculations
- Tuesday 11 August              6:30 PM    Regular Council Meeting – (6:00 PM Possible Budget Workshop) -**
- Discuss tax rate; if proposed tax rate will exceed the No-New-Revenue Rate, take record vote and Schedule Public Hearing.
- Tuesday 18 August (TBD)      6:30 PM    Special Council Meeting - Budget Workshop - (If Needed)**
- Wednesday 19 August              Publish Notice of 2019 Tax Year Proposed Tax Rate (No-New-Revenue & Voter-Approval)
- (Dates of Tax Rate Public Hearing Published in News Paper) (If Needed)
- Tuesday 25 August (TBD)      6:30 PM    Special Council Meeting & Budget Workshop - (If Needed)**
- Wednesday 26 August              Publication Notice of Budget Hearing
- Tuesday 8 September              6:30 PM    Regular Council Meeting –**
- Budget/Public Hearing
  - Schedule and announce meeting to adopt tax rate 3-14 days from this date
- Tuesday 15 September              6:30 PM    Special Council Meeting –**
- Adopt Budget by Ordinance
  - Levy Tax Rate by Ordinance and take record vote

The goal of these meetings is to discuss and assess community needs, priorities, City services, challenges, and opportunities as a part of the formulation of the FY 2021 Proposed Budget. The City budget serves as a communication device, a policy tool and a financial plan. The budget document is much more than just financial numbers.

As a communication device the budget allows the public to learn about the city's goals, priorities, mission statements, and financial policies. The City budget is a comprehensive document which captures information pertinent to the issues the City is looking to address or accomplish. For instance, capital projects, day to day operations, planning, staffing levels and even salary compensation. The budget transmittal letter along with the budget document provides information in an effort to be transparent to Citizens.

The City budget serves as a policy tool were City Council establishes written policies, goals, and spending allocation within the budget to accomplish the goals. The City budget contains departmental missions and goals, staffing, an organizational structure and narratives that highlight the scope of operations.

Finally, the City budget serves as a financial plan outlining estimated revenues and anticipated expenditures for all funds. The General Fund maintains the bulk of day to day departmental expenditures and, City is required to pass a balanced budget

These budget workshops will also be held with the use of teleconference and/or video conferencing capabilities due to the current public health emergency related to COVID-19. Please check the City of Castle Hills website [www.cityofcastlehills.com](http://www.cityofcastlehills.com) for further information on potential changes to these meetings. The City of Castle Hills City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (210) 342-2341.

City staff continues to monitor revenue and expenditures within our current FY 2020 Budget as a result of the current public health emergency related to COVID-19 pandemic and the potential impact it may have on current and future City operations. As we prepare the FY 2021 Proposed Budget, the City could have some challenges due to this current pandemic and will be working to ensure that City services are impacted as little as possible.

If you have any questions about the FY 2021 Budget Workshops over the next few months, please feel free to contact the City of Castle Hills.

**City of Castle Hills:**

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