

CITY OF CASTLE HILLS

PROPOSED BUDGET CALENDAR FOR FY 2020 BUDGET

2019

15-30 April	Receive preliminary Estimate of 2019 appraised values from Bexar Appraisal District
14- 25 June	Budget Kick Off with Departments - Goals, Objectives, Capital Requirements
Tuesday 11 June	Regular Council Meeting
	- Budget Calendar Presented
15-25 July	Staff Prepares Revenues for Preliminary Budget
Tuesday 30 July	Special Council Meeting - 1st Budget Workshop
	- Preliminary Revenues
	- Police Department
	- Public Works
~ 25 July	Bexar County Appraisal District Provides - Certified Tax Roll; pass to Council
~ July 25 - 2 August	Bexar County Tax Assessor Collector Calculates Effective and Roll Back Rates
Thursday 1 August	Special Council Meeting 2nd Budget Workshop
	- Fire Department
	- Administration & Court
	- Receive Effective and Rollback Calculation provided by Tax Assessor
Thursday 8 August	Special Council Meeting – 3rd Budget Workshop
	- City Manager Submits Proposed FY 2020 Budget (No Council action)
	- Discuss tax rate; if proposed tax rate will exceed the rollback rate or the effective rate (whichever is lower), take record vote and Schedule Public Hearings
Tuesday 13 August *	Regular Council Meeting - Possible Budget Workshop
Wednesday 14 August	Publish Notice of 2019 Tax Year Proposed Tax Rate (Effective & Rollback)
	(Dates of Tax Rate Public Hearings Published in News Paper)
	(1 st Hearing may not be held before the 7 th day after the date the notice for the hearings is published. Earliest it could be held is August 22)
Tuesday 20 August *	Possible Special Council Meeting - Budget Workshop
Tuesday 27 August	Special Council Meeting & Budget Workshop
	- Hold 1 st Tax Hearing (If Required)
Wednesday 28 August	Publication Notice of 1 st and 2 nd Budget Reading
Tuesday 10 September	Regular Council Meeting –
	- 1 st Reading of Budget
	- Hold 2 nd Tax Hearing (If Required)
	- Schedule and announce meeting to adopt tax rate 3-14 days from this date
Tuesday 17 September	Special Council Meeting –
	- 2 nd Reading of Budget
	- Adopt Budget by Ordinance
	- Levy Tax Rate by Resolution and take record vote

* Proposed dates for Extra Budget Workshops if needed.