

# CITY OF CASTLE HILLS

## PROPOSED BUDGET CALENDAR FOR FY 2020 BUDGET

### 2019

15-30 April	Receive preliminary Estimate of 2019 appraised values from Bexar Appraisal District
14- 25 June	Budget Kick Off with Departments - Goals, Objectives, Capital Requirements
<b>Tuesday 11 June</b>	<b>Regular Council Meeting</b> <ul style="list-style-type: none"> <li>- Budget Calendar Presented</li> </ul>
15-25 July	Staff Prepares Revenues for Preliminary Budget
<b>Tuesday 30 July</b>	<b>Special Council Meeting - 1st Budget Workshop</b> <ul style="list-style-type: none"> <li>- Preliminary Revenues</li> <li>- Police Department</li> <li>- Public Works</li> </ul>
~ 25 July	Bexar County Appraisal District Provides - Certified Tax Roll; pass to Council
~ July 25 - 2 August	Bexar County Tax Assessor Collector Calculates Effective and Roll Back Rates
<b>Thursday 1 August</b>	<b>Special Council Meeting 2<sup>nd</sup> Budget Workshop</b> <ul style="list-style-type: none"> <li>- Fire Department</li> <li>- Administration &amp; Court</li> <li>- Receive Effective and Rollback Calculation provided by Tax Assessor</li> </ul>
<b>Thursday 8 August</b>	<b>Special Council Meeting – 3<sup>rd</sup> Budget Workshop</b> <ul style="list-style-type: none"> <li>- City Manager Submits Proposed FY 2019 Budget (No Council action)</li> <li>- Discuss tax rate; if proposed tax rate will exceed the rollback rate or the effective rate (whichever is lower), take record vote and Schedule Public Hearings</li> </ul>
<b>Tuesday 13 August *</b>	<b>Regular Council Meeting - Possible Budget Workshop</b>
Wednesday 14 August	Publish Notice of 2019 Tax Year Proposed Tax Rate (Effective & Rollback) <ul style="list-style-type: none"> <li>(Dates of Tax Rate Public Hearings Published in News Paper)</li> <li>(1<sup>st</sup> Hearing may not be held before the 7<sup>th</sup> day after the date the notice for the hearings is published. Earliest it could be held is August 22)</li> </ul>
<b>Tuesday 20 August *</b>	<b>Possible Special Council Meeting - Budget Workshop</b>
<b>Tuesday 27 August</b>	<b>Special Council Meeting &amp; Budget Workshop</b> <ul style="list-style-type: none"> <li>- Hold 1<sup>st</sup> Tax Hearing (If Required)</li> </ul>
Wednesday 28 August	Publication Notice of 1 <sup>st</sup> and 2 <sup>nd</sup> Budget Reading
<b>Tuesday 10 September</b>	<b>Regular Council Meeting –</b> <ul style="list-style-type: none"> <li>- 1<sup>st</sup> Reading of Budget</li> <li>- Hold 2<sup>nd</sup> Tax Hearing (If Required)</li> <li>- Schedule and announce meeting to adopt tax rate 3-14 days from this date</li> </ul>
<b>Tuesday 17 September</b>	<b>Special Council Meeting –</b> <ul style="list-style-type: none"> <li>- 2<sup>nd</sup> Reading of Budget</li> <li>- Adopt Budget by Ordinance</li> <li>- Levy Tax Rate by Resolution and take record vote</li> </ul>

\* Proposed dates for Extra Budget Workshops if needed.