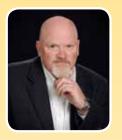


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MESSAGE FROM THE MAYOR



Thank you!

After May's election, I will vacate the office of Mayor to the next elected candidate. I wish either candidates the best and offer my advice and assistance if needed. Over these years, I have accumulated experience and wisdom with the valuable insight on what it takes to govern a City.

Economic development is important and the next Mayor needs to take that into account. We need to be involved in helping businesses that already exist in our City to grow and facilitate and assist new businesses who are setting up shop in our community.

I am reminded of a quote, from the former Mayor of Columbus, Ohio, Michael Coleman. Coleman, who said "A City that stays the same falls behind. You should never accept the status quo." We are a small City with big City issues. Along with economic development, we need to invest in our City infrastructure. Improving our infrastructure help spurs economic development and improves the quality of life in our community.

Take a look at other small cities in our area who have attracted large businesses with their investment in infrastructure and made economic development a priority. The City of Schertz and the City of Leon Valley have addressed infrastructure and fostered economic development to help build their cities, increase jobs and keep moving forward.

After my departure as Mayor, I will be on the outside looking in but will remain optimistic the City of Castle Hills will move in a positive direction to progress, have a congruent governance, and one day be an example of our surrounding communities.

I would like to take this opportunity to thank everyone for the support over the past 20 years. It has been an interesting and challenging experience; one that I will treasure for the rest of my life. I wish all of you the best and hope that everyone has a safe and successful year.

My very Best, **Timothy A Howell**Mayor City of Castle Hills
mayortimehowell@gmail.com







CITY COUNCIL

Tim Howell Mayor

Clyde R. McCormick Place 1

> Maretta Scott Place 2

Amy McLin Place 3

Lesley Wenger, Mayor Pro-Tem, Place 4

> Douglas Gregory Place 5

CITY STAFF

Ryan Rapelye City Manager, (210) 293-9673

Yolanda A. Benitez Interim City Secretary, (210) 293-9681

> Vacant Finance, (210) 293-9674

Joe Hernandez Interim Fire Department Chief (210) 342-2341, ext. 217

Johnny Siemens Police Department Chief (210) 342-2341

Rick Harada Public Works & Animal Control Department Director (210) 293-9676

ALL EMERGENCIES, EMT, FIRE & POLICE CALL 911

Non-emergency (210) 342-2341

Monthly Meetings All meetings are held at City Hall unless otherwise posted.

City Council 2nd Tuesdays, 6:30 p.m.

Architectural Review Committee 1st Wednesday, 7:00pm *Upon Request*

> Board of Adjustment 4th Monday, 5:30 p.m. *Upon Request*

Zoning Commission 1st Tuesday, 7:00pm *Upon Request*

Crime Control & Prevention District 3rd Monday, 5:30pm As Needed



MESSAGE FROM THE CITY MANAGER

By Ryan D. Rapelye, City Manager

After one year and beyond!

My first year as City Manager has been extremely productive and a great opportunity. I began by quickly getting to know the community and organization in order to develop a true understanding of the opportunities and challenges in Castle Hills. With this basis, I have been able to establish a clear understanding of where we are and to outline change objectives that will begin moving Castle Hills towards a more positive future.

In this first year, I have utilized my experience to assess and address operational needs and ultimately have been working to enhance our organization and the community as a whole. I accepted this position based on a Council-Manager form of government and in my previous cities of over seventeen years, I have worked with the mission to make an impact during my time in prior communities. I do this based on my goal of being a public servant.

My job as City Manager is to manage the daily operations and personnel. What do I see as the day to day City services and functions for the City of Castle Hills? Police and fire protection, sanitation and animal control. Issuing permits and coordinating inspections. Responding to citizen questions in person, by phone, and by email. Maintaining streets and managing stormwater. Our internal functions include but are not limited to accounts payable, audits, employee payroll, managing employee benefits, facilities management/maintenance, Information Technology (IT), and record management.

Last year, the City's financials were several months' behind, this did not provide a true and accurate reflection of the current operating budget. In order to address this, an experienced financial officer was brought in to address and eventually close out the audit. We had also recommended the City integrate its financial system with our permitting and municipal court. This would put us on the same financial platform to centralize the accounting and recording systems with an accounting system more advantageous to the City and its corresponding revenue

streams. By integrating, this would alleviate a susceptibility to fraud and reduce simple accounting errors.

During my tenure, I recognized the need to establish a leadership team to assist me with day to day operations. Without these experts, I can't run this City effectively. As a team we have recognized the need to improve operations and services, monitoring of the budget for fiscal efficiency, update our records management plan, review and improve the personnel policy manual. We have identified the need to improve our website, social media and overall information as it relates to the City for better transparency and allow the community to become more informed on events and projects. Also, a review and improvement of human resource practices and procedures, fiscal policies and the formalization of contracts.

As part of my observations in this role, there is a need to develop a framework for the management of agenda items in order to tackle substantial policy and necessary review. The City should standardize this process and develop a framework for management of agenda items to allow staff to work more effectively and ensure we are providing all the necessary and correct information for City Council's review and/or action on policy decisions in the future.

As staff, we delivered a balanced budget with surplus for infrastructures and other capital expenses. This budget maintained the tax rate which afforded the opportunity to maintain current services levels for the residents of Castle Hills. This delivered budget also maintained our six-month unassigned funds. The budget was defined and transparent.

The City of Castle Hills has wonderful employees who do their job and are proud of the organization they work for on a daily basis. It is important, we retain good employees who do their job well and enjoy working for the City of Castle Hills. I have been responsive to City Councilmembers, staff and citizens with a high level of customer service. As part of my role as City Manager, I communicate with City Council via a monthly report which outlines critical issues, departmental updates and numbers related

Continued on page 4





to permitting which include fiscal totals. The monthly financials have been transparent and include detailed information of the financial condition of the City on a monthly basis.

Early in my tenure, I recognized the need to develop a strategic plan and a multi-year infrastructure plan for the organization. The strategic plan was approved in November as well as the Capital Improvement Plan (CIP), or capital improvement program for all streets. The strategic plan can now assist us with outlining the goals and vision for our community and defines a roadmap to get us there. This plan helps to implement the community's vision and City Council's goals for the organization.

The City of Castle Hills has needed a long-term plan to address streets and other infrastructure issues in the community. The CIP is a planning tool to help the City forecast the timing and funding of future capital projects. The Plan should be reviewed at least annually and as a part of the budget adoption process. Projects are prioritized and planned within the five years and the proper funding is allocated annually. The CIP is built in conjunction with the budget to allocate funds for streets and drainage projects. The CIP includes an inventory of each street, an indication of the necessary work and cost. The streets in most need of repair would be done in the first part of the five-year CIP, such as streets which need reconstruction versus streets which may just need an overlay.

The CIP is objective, quantifiable, and ultimately removes the politics from the equation. This document allows the City to coordinate projects with other entities, like SAWS and provides a basis for formulation of possible bond programs. The CIP provides total magnitude of infrastructure needs and includes an inventory, evaluation and maintenance/CIP recommendation for total miles of asphalt roadways.

The CIP for streets is phase I and phase II is an updated cost on all drainage projects within the City's identified watersheds. The City of Castle Hills had a master drainage study completed in August 2015 (Phase I – Watersheds II and III) to identify a conclusion and recommendation to address drainage projects within the City of Castle Hills. The study recommend the City to develop a CIP.

The study indicated problem areas in watershed II and III. In watershed II, Dogwood Lane and the drainage ditch from North Manton/Lockhill Selma to West Avenue near Krameria Drive were identified. Specifically, the study provided a summary of improvements for Dogwood, East Castle, Wisteria, Mimosa, and Krameria. The study details significant improvements which are required in watershed II and III. In watershed II, it highlights the need to address the insufficient channel and culvert conveyance capacity through East Castle, Wisteria, Mimosa, and Krameria. The improvements call for an upgrade of the culvert for conveyance capacities and construction of a wider channel with concrete lining. Watershed II costs at the time of the report was estimated at \$3.5 Million.

In watershed III, the issue is insufficient drainage conveyance capacity along Carolwood through Banyan, the recommendation is to install an underground stormdrain system in order to convey the stormwater from Glentower to the existing outfall. In 2015, the report estimates a cost of \$3.4 Million to address watershed III.

The City of Castle Hills had a second master drainage study which was completed in May 2016 (Phase II – Watersheds I, IV and V) to identify a conclusion and recommendation to address drainage projects within other watersheds in portions of Castle Hills. The purpose of this study was to determine the cause of flooding

within primary waterways with watershed I, IV and V (Fox Hall, Lemonwood, Travertine and Atwater). Similar to the first master drainage plan, phase II outlines proposed improvements with a scope of work and probable cost. In Phase II, it indicates four projects with a cost of \$9 Million.

March / April 2019

Once the CIP is updated comprehensively, the City will then have a total magnitude of the necessary needs and cost for these infrastructure projects. The City of Castle Hills has healthy streets and drainage funds infused by revenue from sales tax, digital billboards and stormwater billing/fees. Eventually, the City will need to find another conduit for funding capital improvement projects in the possible form of issuing bonds, leveraging partnerships or utilization of grant dollars. Bonds are a method used by cities to finance major capital projects and are issued only after voter approval at a bond election. This approach to public financing allows for a higher level of transparency since an election is required.

As we move forward, there are a number of projects in the pipeline:

- Street Maintenance Program Seal Coat Bids The City has identified street candidates and developed a list of street segments to include in the 2019 SMP. The 2019 SMP for Seal Coat Projects will include, but not limited to, approximately 29 different streets segments and 4 alleys for an approximate total length of 9.28 miles. Design is underway, next step will involve the City to advertise for bids and for City Council to award the bid.
- Phase III Antler Drive Roadway Improvements Project is in the process of being advertised for bids; once the City received bids, the next step is to award the bid.
- Engineering services and/or design is underway on the reconstruction of Banyan and Watershed III Drainage Improvement Phase I (Banyan Drive and Glentower Drive). Once design is complete, the City will advertise for bids. We are hoping engineering will be complete in April and construction is expected to take nine months on these two projects.
- Engineering services and/or design is underway for Watershed II Drainage Improvement Phase I (Mimosa/Krameria to West Avenue). Design is supposed to take two months and construction is estimated at six months.
- North Manton drainage improvement is in the process of being advertised for bids; once the City received bids, the next step is to award the bid.
- We are also in the in the process of upgrading our broadcast equipment in Council Chambers which will dramatically improve the quality of audio for live broadcasts at our City Council meetings.
- We are in the preliminary stages of starting a business retention and expansion program to build a stronger business community. This business retention program would allow an open communication and build relationships with the local business community. The idea is to promote job growth by helping our community identify concerns and barriers in the survival and growth of local businesses. It is meant to be a resource for local businesses by offering a point of contact for assistance in permitting for expansions, business issues, and general information about city policies and happenings.

Please contact me at rrapelye@castlehills-tx.gov or at the office at 210.293.9673 if you have any questions on projects or need assistance with services from the City of Castle Hills.



CLYDE R. McCORMICK



By the time this is published my youngest granddaughter will have turned "Teen". Her birthday is on St Patrick's Day, appropriate for a girl

named Rowyn Shaughnessy McCormick, don't you think? Beautiful, of course, brilliant and talented: musician, singer, rock climber. She will compete in regional rock-climbing competitions this spring. Her older sister Annika, also beautiful, brilliant and talented, of course, will compete in the national rock-climbing competitions. And NO, I am not biased at all!!

Happy Spring to all of you! We have had an active couple of months. On the recommendation of the Ad Hoc MPO-RFP Project (Project) committee, the Council created the Castle Hills Parks Commission. Chairman Bernard Juettemeyer has been very effective and the first Castle Hills park opened in early February thanks to Castle Hills Elementary and NEISD. Park hours are posted on the city website. Hours will likely change with daylight savings time so do check hours for access. Other parks arrangements are under consideration and in work. The Project committee is considering setting up an exchange library and business with books already available. We'd like to know if our residents have any interest in this, so send me an e-mail at cmccor5683@aol.com, thanks. project being discussed is a Castle Hills business forum or chamber. The interaction we are hoping for between business and our Women's Club and CHCO would include a more expansive, possibly more frequent, "New Resident Reception" to bring new people into the community, help them get acquainted and learn what businesses are available here. Helps both folks and businesses! Besides, it is a good excuse for more frequent parties. Both library and Business forum were topics for the MPO Projects committee in February.

"The statements and facts contained in newsletter articles from the Mayor and City Council Members are their own personal views and should not be considered official city sponsored statements or facts and should not be relied upon as such."

The Parks Commission asked the City Council to consider a Castle Hills charity or foundation as a focus for possible donations or grants. Most non-government foundations will not make grants except to entities set up as non-profit/tax exempt under IRS code 501(c)3. Such an entity could pursue grants not otherwise available to us. Jack Joyce and I attended the twoday grant writing program put on by AACOG in February. Our City Manager has been authorized to explore the matter of a charitable 501(c)3 entity to see if it is reasonable. Might be that our citizens would have to set it up rather than the city government. Any interest there? Let me know. We keep inviting the public to join us to share new ideas at meetings of the Projects Committee and the Parks Commission. Our meeting dates and times are posted on the city website.

What is the citizens duty in a democracy? These: Be interested! Be informed! Be involved! Governments, at least democratic governments they say, are created to protect the lives and property of the governed. The problem is that, once created, the first purpose of government is to protect its own continuity. Similarly, citizens run for office usually with an intention and agenda to do good. Too often though, once elected, the first purpose of the politician becomes re-election and perhaps the accumulation and exercise of power. Maybe even the enjoyment and exploitation of the privileges and perquisites of office. Mark Twain commented that if you met a politician seeking re-election who was not rich - he was too stupid to be in office. Or words to that effect. I don't have the original quote handy, but you get the idea. What is the citizen to do? How do you be a "good citizen"? Well, you have to help the government be successful. More especially so when the people elected are not "Your"

candidates. This means advocating for your best ideas and best practices and not simply against whomever you disliked as a candidate on political grounds. Once the public has voted, whomever is elected is OUR government and we ought to support and assist them to govern well. Get the facts.

In any case, once you have descended to merely calling names and casting aspersions it is clear you have already lost the argument.

It is election season again. Get to know your candidates. What have they done? Where have they been? What do they stand for? Are they really interested in our city? Let them know what issues interest you. But please be excellent to one another!

Clyde R "Skip" McCormick, phone 210-383-8941, email: cmccor5683@aol.com, Web: ClydeMcCormick.com

MARETTA SCOTT PLACE 2

AMY
MCLIN
PLACE 3





We attended the TML-TAMCC Elected Officials' Conference February 27-28 in San Marcos, Texas. At a special presentation on Wednesday, February 27, 2019, we were each honored by the Texas Municipal League Institute (TMLI) with the designation of "Certified Municipal Official" (CMO). To achieve this designation, we each completed more than 72 hours of Continuing Education Units (CEU's) in 2018 related to municipal government. As part of the requirement the 72 hours must include one hour of Open Meetings Act and one hour of Public Information Act training taken during the current award year which means we have each taken these classes twice.

At the ceremony we received lapel pins to commemorate our achievements and we are eligible to include the designation of CMO after our names through 2019. Additionally, our names have been engraved on a plaque which will be displayed at the

Continued on page 6

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March / April 2019

Continued from page 5

Texas Municipal League's office in Austin, were listed in the final program for the Elected Officials' Conference, and will be included in a list of TMLI recipients in an issue of the TML Magazine, Texas Town & City.

Our training has proven to us time and time again that modern cities are complex and always changing - even when they are small. Continuing education classes and small city problem solving clinics have helped us understand our role as elected officials for our city and have taught us how to be better leaders to both our residents and city employees. We have learned how to critically look at our city, search for revenue sources, and plan for a sustainable future. If we work together with our city employees and residents our city will have a bright, prosperous future.

Call us. We are here for you! Sincerely,

Amy M. McLin & Maretta Scott, Alderman Place 3, Alderman Place 2

DOUGLAS GREGORY

PLACE 5



Several times over the last few months I have not submitted an article for publication in The Castle Hills Reporter. The reason has been I had nothing to say. This time there is good news to report!

For decades serious drainage and flooding problems have plagued areas of Castle Hills. Last year, one person was almost killed when his car was swept away during a heavy rain.

For the February City Council Meeting, I requested agenda items addressing an attempt to greatly improve these areas of grave concern: Banyan, North Manton, Antler and the Mimosa drainage area. The process is to go out for engineering renderings, call for bids and then by a majority council vote, accept or reject the proposals. We have called for renderings and the future looks hopeful. Antler, a major street project has gone out for bids and soon we will decide whether or not to go forward.

And the good news continues!

As chairman of the Digital Sign Committee, my group recommended to City Council that a contract be authorized for one more sign on Loop 410. Funds from the contract for the new sign will flow to our City for many years. The revenue is divided 80% for Drainages and 20% for Streets, providing funds to address infrastructure needs.

These problems such as flooding, drainage and street repairs are the real problems of the City and I will continue to urge council to keep this in mind. Over the next two years, our infrastructure should be much improved. If we keep our eye on the ball and with continued hard work, our major problem will be solved!

I have confidence in our future! Talk is cheap, action produces results. Any questions or concerns please call me at 210-378-4481

COUNCIL MEETING

HIGHLIGHTS



January 8, 2019 — City Council Regular Meeting

The City Council took the following action:

Unanimously voted to table the discussion and possible action to reject all bids in response to the Request for Proposals (RFPs) Digital Billboard Signage and to re-advertise a Request for Proposals (RFPs) Digital Billboard Signage on Northwest Loop 410.

Discussion and possible action on establishing a policy for security measures in the City Chamber for City Council Meetings including use of mobile metal detectors.

- Approved with a (4-1) vote to adopt McLin's amended motion that we install the ballistic panels that have already been purchased.
- Approved with a (4-1) vote to adopt Gregory's motion that the city council approve the use of mobile metal detectors for use at all city council meetings both regular, special and informal.

Discussion and Possible Action on potentially eliminating or revising fees for tree permits and roof permits.

■ Denied by 1-Aye, 3-Nay, 1-abstained vote to do away with the fees for tree permits and roof permits.

Discussion and Possible Action on potentially increasing sanitation fees to reflect current costs of operations and landfill service was pulled from the agenda by Wenger.

Discussion and Possible Action on Ordinance No. 2019-01-08-pg.6

A to amend Sections 34-5 and 34-6 of the Code of Ordinances to require applicants for signs to submit applications to the Architectural Review Committee for recommendation to the City Council and to specify that final approval of a sign permit is in the discretion of the City Council.

■ Denied by a (3-1) vote.

Discussion and Possible Action on Ordinance No. 2019-01-08-B to amend Section 8-48 of Chapter 8 – Buildings and Building Regulations to require an application to the Architectural Review Committee and its recommendation to the City Council for construction of a carport in the City.

■ Council voted (2-2 with Mayor breaking the tie) in favor of adopting Ordinance No. 2019-01-08-B, as amended without the third "whereas" paragraph and so that it ends with Subpart 7, ending with the words, "appendages, awnings, carports and lighting will not affect the appearance and tranquility of the neighborhood."

January 14, 2019 — City Council Special Meeting

The City Council took no action at this meeting. It was presentation and discussion only:

Discussion and presentation by RPS infrastructure on four drainage projects within the City of Castle Hills: Banyan, Antler, Mimosa and N. Manton.



LESLEY WENGER Mayor Pro-Tem, PLACE 4



In the past couple of years we have had three house fires in Castle Hills and fortunately for the human inhabitants, all had smoke alarms. Whereas in a recent Alamo Heights fire the homeowner and her 5-year-old grandson died of smoke inhalation most likely, per the fire marshal, because there were no

smoke detectors.

Despite substantial damage to the homes in Castle Hills, there were no deaths in two of the homes where the smoke detectors were hard-wired and connected to an alarm service. In such cases, when either a motion detector or smoke detector go off, the alarm service immediately calls Castle Hills dispatch. But in one of the homes the smoke detector was not connected to an alarm company and the fire department was not notified until the residents were outside the house and asked a neighbor to call 911. This caused an additional delay because the call was place from a cell phone that did not go to Castle Hills dispatch unlike a call from a land-line. As a result the beloved family dog died of smoke inhalation, and the damage to the home was much greater.

People who have pets may have noticed, when an alarm goes off, that they do not seem disturbed. This may depend on the pet, but the sound from an alarm—usually a high pitch—seems to strike them differently than the sound of thunder or fireworks, and they may continue sleeping or refuse to move thereby getting left behind in the frantic rush to get out of the house.

There are different types of alarm companies. Some sell you the alarm system, which you then own whereas others install and lease you the system, under a contract. Both types of companies, however, charge a monthly monitoring fee. In either case, having an alarm service will reduce the cost of your homeowners' insurance because of the immediate notification to dispatch, whether you are home at the time or not.

We are fortunate, in Castle Hills, to have extremely rapid response to alarms from both police and fire, providing they receive notification. So it's something to consider in 2019, to save your own lives as well as the lives of your pets. Check with your neighbors to find out if they recommend the alarm company they use and get some price quotes.

Another safeguard, although it does not replace an alarm

company, is to make sure you have functioning fire extinguishers. It is recommended that one be close to—but not directly in—the kitchen. One of our local fires was caused by an aerosol can that was dropped in a kitchen and burst into flames. Aerosol cans containing oil have that capacity, and since they may be located throughout the house, you may want more than one extinguisher. Another type of extinguisher is itself an aerosol can, which is easier to use, and takes up less room. Both types can be purchased at hardware and home improvement stores.

If you have further questions, you can always call our Fire Chief at (210) 342-2341.





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May 4, 2019 General Election

Last Day to Register to Vote

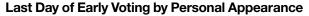
Thursday, April 4, 2019

First Day of Early Voting by Personal Appearance

Monday, April 22, 2019

Last Day to Apply for Ballot by Mail (received not postmarked)

Tuesday, April 23, 2019



Tuesday, April 30, 2019

Last Day to Receive Ballot by Mail

Saturday, May 4, 2019 (election day) 7:00 p.m. (unless a latearriving deadline applies)

Three council members seats (Mayor, Place 2, and Place 3) are up for election this year. City council members serve for a period of two years.

No person shall be eligible for the office of council member who is not a qualified elector within the city and who has not resided in the city for a period of not less than 12 months preceding the election in which he seeks office.

Ballot format

Mayor

1) Douglas Gregory

2) J. R. Trevino

Place 2

1) Mark Sanderson

2) Maretta Scott

Place 3

1) Amy McLin

2) Sylvia Gonzalez





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New Businesses

ICITSEC - Computer Repairs

Rapid Express Carwash - Carwash

Sigue Corp - Money Transmitter

Castle Hills Nutrition - Healthy Shakes and Teas

ANNIVERSARIES:

year - Justin McInnis - Public Works
 year - Jalen Brady - Police Dept
 year - Garrett Earlywine - Police Dept
 years - Grady Schmidt - Fire Dept
 years - Alfonso Castenada - Sanitation



Were you denied life insurance benefits because your insurance company claims your loved one lied on the policy application?

While this is one of the tactics used by insurance companies to deny life insurance claims, the standard necessary to prove such misrepresentation is very high in Texas. Don't let a life insurance company take advantage of you. Contact us at (210) 733-4177 to set up a free consultation on your life insurance denial claim. We will fight to get you the benefits you deserve.

¿Se le negó un reclamo de beneficios de seguro de vida porque la compañía de seguro insiste que su ser querido mintió en su aplicación?

Aunque ésta es una de las tácticas que usan las compañías de seguro de vida para negar reclamos, el nivel de evidencia necesario para probar una representación falsa es muy alto en Texas. No deje que una compañía de seguro de vida se aproveche de usted. Contáctenos al **(210) 733-4177** para fijar una cita de consulta gratis para discutir su reclamo de seguro de vida. Pelearemos por ayudarle a recuperar los beneficios que se merece.

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As the weather gets better, please keep in mind the following codes:

Sec. 48-78. - Oak trimming prohibited February through June. Oak trees of any type growing within the corporate limits of the city may not be trimmed during the months of February, March, April, May, and June due to the increased activity of the nitidulid beetles and the potential for the spread of oak wilt. Any branches posing an immediate threat of danger to persons or property may be trimmed during the prohibited months with the issuance of a special permit and the approval of the city manager.

Sec. 36-32. - **Brush.** (a) Except as otherwise provided in this article for the seasonal collection of leaves, brush collection service shall be provided once a week at such time as may be set by the city. (b) No brush shall be mixed with any garbage or refuse. If a garbage container is used for brush, it shall contain no garbage at the time, and such trash shall be fully contained therein and not project out of same. (c) Brush shall be placed in the alley, where there is one, and along the front curb line, where there is not an alley. (d) The collector shall not service more than the equivalent of three 32-gallon garbage cans of brush on any one call. In no event shall the collector collect brush that is more than three inches in diameter or more than five feet in length. Call public works at 210-293-9676 for an estimate for a special pick-up if you believe you will exceed the code limits.

Keep in mind that discharging of swimming pool water is also prohibited. Have a safe and pleasant spring!

Passports

The City of Castle Hills is now officially able to accept paperwork for U.S. passport applications at city hall. The passport application services are available on a walk-in basis:



Mon - 8:30 am to 2:00 pm; Wed - 8:30 am to 4:00 pm;

Fri - 10:00 am to 2:00 pm

Appointments are available for Saturdays from 8:30 am to 1:30 pm. To schedule an appointment call (210) 293-9674 or (210) 342-2341.

For more information regarding how to apply for or renew your passport, please visit the U. S. Department of State website at: https://travel.state.gov/content/travel/en/passports.html



City of Castle Hills 2nd Annual Garage Sale March 22-24 7 a.m. – 6 p.m. Permit required. Permit fee is \$10.

Last year we had 42 houses involved in this event.

This will not count against your regular garage sale permits for the year. Each homeowner must pull their own garage sale permit.

Permit Office hours are M-Th 8am – 4pm. Friday – 8am-3pm.

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matters most, you get expert agents who will make it easy for you to save. Like with bundling your insurance. It's the simplest way for you to save time and money, while getting protection for the things that matter most. Stop by or call today and let's get you bundled up.

David Pfau Insurance 210-257-0117

2211 NW Military Hwy. Castle Hills davidpfau@allstate.com

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Subject to terms, conditions & availability. Savings vary. Allstate Vehicle and Property Insurance Co., Allstate Fire and Casualty Insurance Co. \otimes 2018 Allstate Insurance Co.



CITY SNAPSHOTS



Public Works employees assisting CHPD with maintenance of a school crossing light in Castle Hills.

Double Pane Windows • Mirrored Walls Replacement Glass • Shower Enclosures Glass Table Tops

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TOMMY MOON BRIAN MOON

656-8507



Public works employees work to remove broken concrete in the culvert behind the former Wedgewood apartments.



Public works crew hard at work laying asphalt on W. Castle Ln at S. Winston.



Jessica Delgado State Farm Insurance Agent is located at 8055 West Ave #104. Mayor Howell and the Castle Hills Women's Club attended the ribbon cutting that was held on February 21. Please stop by and welcome Jessica and her staff to the city.



Rapid Car Wash Grand Opening – 2259 NW Military Hwy. Offered free carwashes for the first 10 days at their Grand Opening Event in Castle Hills. CHPD units looking good!



Cpl. Crawford lead a CRASH Course in January in the Council Chambers for Castle Hills Employees.



Capt. Zuniga is pictured with the Thin Blue Line Flag that was flown over the Horn of Africa and bestowed to CHPD by Officer Castenada.







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Disasters can happen anywhere and at any time. By taking the time to create an emergency supplies kit, your family will be prepared in the event of a disaster. The kit also helps children feel more secure knowing it is there in case of an emergency.

The supplies can be kept in a plastic tub, small suitcase, trash can, backpack or other (container. To learn what else you need in an emergency supplies kit, go to www.ready.gov

		Water – one gallon per person per day for
		drinking and sanitation — store 3-day supply
_	_	

- Ready-to-eat food, canned juices, comfort/stress foods — at least a 3-day supply
- ☐ Battery-powered or hand-cranked radio and a NOAA weather radio, and extra batteries for both
- ☐ Flashlights and extra batteries
- First aid kit
- Non-prescription drugs such as pain reliever, antidiarrhea medication, antacid, laxative
- Prescription medications, contact lenses and supplies, denture needs
- Whistle to signal for help
- ☐ Infant formula and diapers, if you have an infant
- Water and pet food if you have pets
- Moist towelettes, garbage bags and plastic ties for personal sanitation
- ☐ Dust mask or cotton t-shirt to filter the air
- ☐ Plastic sheeting and duct tape to shelter-in-place
- Wrench or pliers to turn off utilities
- Can opener for food
- Aluminum foil
- A jacket or coat, hat and gloves

- A complete change of clothing including long pants, long sleeve shirt, and sturdy shoes stored in a waterproof container.
- ☐ Sleeping bag or warm blanket for each person
- Rain gear
- ☐ Mess kits, paper cups, plates and plastic utensils
- Cash or traveler's checks, change
- ☐ Paper towels
- ☐ Tent
- Compass
- ☐ Matches in a waterproof container
- Signal flare
- ☐ Paper, pencil
- Personal hygiene items
- ☐ Soap
- ☐ Disinfectant and household chlorine bleach
- Important family documents such as copies of insurance policies, identification and bank account records in a waterproof, portable container. Remember to include emergency contact numbers.
- Passport, bank account numbers, credit card
- account numbers and companies
- Books, games puzzles, portable music device

NOTE: Replace food every six months. Re-think your kit and family needs once a year. Replace batteries and update clothes, etc.

My Personal Pack Checklist

Have children create their personal pack. Have them include things like their favorite book or stuffed animal. These familiar things will help keep them comfortable during an emergency.

- Change of clothes
- ✓ Blanket
- ✓ Books
- ✓ Favorite toy
- Paper, pencils and crayons





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Spring Word Scramble

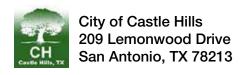
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sunshine, bunny, March, seed

Answer: rainbow, umbrella, flower, tulip, green, bloom, April, butterfly, rain, garden, bee, May, spring,

Shweiki



Time Dated

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